



# Job positions Project Manager – PM072024

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Title of the document and JOB position	Job positions Project Manager – PM072024
Deadline for application	30.07.2024
E-Mail to apply	<a href="mailto:communication@openenlocc.net">communication@openenlocc.net</a>

## 1. ABOUT OPEN ENLoCC ASBL

The European Network of Logistics Competence Centres at Regional Level, from now “OPEN ENLoCC”, is a non-profit, non-commercial and non-market oriented association under Belgian law, founded in 2006 as follow-up of the ENLoCC project and legally based in Bruxelles from 2019. It counts 15 Logistics Competence Centres at regional level in EU, being the link between public and private sector and pursuing the carbon neutrality and freight transport efficiency.

OPEN ENLoCC objective is to support regions to foster the regional approach in transport and logistics, by acting as knowledge service provider for the network’s partners. OPEN ENLoCC facilitates access to EU initiatives and research programmes for our members, looking into solutions for regional transport, in the field of environment and intelligent transport systems, urban freight distribution including social and economic aspects of transport.

## 2. VACANCY FOR A PROJECT MANAGER

OPEN ENLoCC is seeking a Project Manager for a full-time position. As a Project Manager, you will oversee projects from the initial stage to final evaluation, coordinating partner activities and ensuring the quality of deliverables. You will also be responsible for liaising with OPEN ENLoCC Members and external stakeholders, including European institutions, regional authorities, and other relevant actors in the transport and logistics field.

The Project Manager will contribute to the implementation of European projects in which OPEN ENLoCC is currently participating. You will support the team in executing activities and reporting within projects funded by programs such as Interreg and Horizon Europe, which address innovative solutions for collaborative and sustainable logistics in various regional contexts throughout the EU. Additionally, you will assist with internal network activities, including developing and implementing the strategic plan, facilitating the exchange of best practices among Members, and fostering new project ideas and partnerships.

## 2.1. MAIN ACTIVITIES TO BE PERFORMED BY THE PROJECT MANAGER

- Report to the Programme Manager of OPEN ENLoCC and to the Board.
- Actively participate in and support day-to-day project management activities, including tracking, monitoring, and steering implementation progress.
- Contribute to the development and revision of deliverables from a technical perspective.
- Contribute to periodic activity reporting.
- Participate in international meetings and events, both in-person and online.
- Support dissemination and communication activities for projects, such as preparing webinars, workshops, and focus groups with Members and project stakeholders. Also, contribute to communication efforts including newsletters, articles, press releases, social media posts, etc., in collaboration with and supporting the communication manager.
- Support the network and projects in defining training courses to be included in the Learning Management Systems of OPEN ENLoCC.

In general, you will primarily work on INTERREG and Horizon Europe funded projects, covering topics such as urban freight, intermodal transport, green logistics, and the digitalization of supply chains. You will have the opportunity to collaborate with a diverse range of actors from various regions and sectors, including public authorities, research institutes, transport operators, and industry associations. Additionally, you will contribute to enhancing the visibility and recognition of OPEN ENLoCC as a leading network of regional competence centers in transport and logistics.

## 2.2. YOU ARE THE RIGHT PERSON FOR US IF

- You hold a Master's degree (completed), preferably in fields related to transport and logistics, such as engineering, economics, urban planning, etc.
- You have experience in project management within European projects, specifically focusing on transport and logistics.
- You can independently manage activities, deadlines, and tasks.
- You speak fluent English (this is a requirement).
- You collaborate well with diverse, multistakeholder teams in an international, multidisciplinary, and multicultural environment.
- You are proactive and eager to engage in new and exciting projects and activities.
- You are ready to work and travel internationally, primarily within the European context.
- You are comfortable working remotely and traveling to attend and represent OPEN ENLoCC at international meetings, fairs, and conferences, mainly in Europe.

### 3. WHAT WE OFFER

- Full-time employment contract with a competitive salary based on experience.
- Opportunity to thrive in a small yet impactful organization with an international focus.
- Gain valuable experience in European projects.
- Flexible working conditions with the ability to work remotely from anywhere in Europe.
- Travel to different regions and cities, enriching your experience through European projects.
- Salary range: €30,000 - €45,000.

Ideal starting date: September 2024.

### 4. HOW TO APPLY

Candidates are required to send their CV ([Europass is welcome](#)) and a [cover letter](#) outlining their motivation and key qualifications for the position to [communication@openenlocc.net](mailto:communication@openenlocc.net).

Please use "**Job positions Project Manager – PM072024**" as the subject line.

We look forward to having you on our team!

First cut-off is 30/07/2024